



**BOYS & GIRLS CLUB
OF VENICE**

**2232 Lincoln Blvd.
Venice, CA 90291
(310) 390-4477 – fax (310) 390-1419
www.bgcv.org
info@bgcv.org**

For Office Use Only:

Intake Date: _____
Background ✓: _____
Volunteer Trax: _____
Orientation: _____
Start Date: _____
End Date: _____

Please Note: To process your background check we charge a \$10 fee that can be paid by cash, check, or credit card when you drop off your application or attend an orientation.

VOLUNTEER APPLICATION

Name: _____
Last First Middle Initial

Address: _____
Street City/State Zip

Home Phone: _____

Cell Phone: _____ Email: _____

Age: _____ Birthdate: _____ Gender: _____

Driver's License #: _____ State: _____

Race: American Indian Asian African American Hispanic Caucasian Other Rather not Answer
Please Note: This information is for statistical purposes only. Answering this question is completely voluntary. It will in no way be used to determine your qualifications for volunteering at the Boys & Girls Clubs of Venice.

Highest level of Education and Area of Study: _____

Do you speak a second language? If yes, what? _____ Current CPR/First Aid Yes No

Have you ever been convicted of a felony? _____ Would you consent to a background check of your records? _____

EMERGENCY INFORMATION:

Contact Person: _____ Relationship: _____ Phone: _____

Do you have insurance coverage? _____ Company: _____ Policy #: _____

Is there anything that you cannot do physically? _____

Do you take any medications? If yes, which one(s)? _____

Doctor: _____ City: _____ Phone: _____

PERSONAL INFORMATION:

Do you have previous experience working with youth? Explain. _____

What are your hobbies/interests? _____

Why are you interested in volunteering at the Boys & Girls Club? _____

What do you feel you can offer the Club and the children/teens? _____

Are you interested in working... Ages 6-9 Ages 10-12 Ages 13-15 Ages 16-18

Are you interested in working ... One-on-One Small Groups (2-5) Large Groups (5-25)

In what areas do you feel comfortable volunteering? (Circle all that apply)

Athletics **Arts/Crafts** **Games Room** **STEM** **Tutoring** **Office**
Field Trips **Coaching** **Fundraising Events** **Other** _____

What days and times are you available to volunteer?

	Mondays	Tuesdays	Wednesdays	Thursdays	Fridays	Saturdays
Start Time						
End Time						

REFERENCES (Name/ Relationship/ Phone)

1. _____ Phone: _____
2. _____ Phone: _____
3. _____ Phone: _____

STATEMENT OF UNDERSTANDING

I am interested in participating in the Boys & Girls Clubs of Venice Volunteer Program. I understand that the schedule requires my attendance on a regular basis as coordinated with the Club Staff. I understand that in order to receive credit for these hours (if seeking credit), I am expected to fulfill my time commitment and serve at a satisfactory level.

Applicant's Signature

Applicant's Name (printed)

Date

STAFF USE ONLY

Staff Member Interviewing Applicant: _____

Signature

Date

Schedule Determined: Days: _____ Times: _____

Assigned to: _____

Starting Date: _____

Number of Hours to Complete: _____ Completing Date: _____

Comments: _____

Boys & Girls Club of Venice
Community Service Participant Agreement

After being advised by the court of the Court Referral Community service, I voluntarily agree to perform _____ hours of unpaid community service for the Boys & Girls Club of Venice. I agree to abide by the following conditions of the program:

- A schedule will be arranged for me that is agreeable to me and the Boys & Girls Clubs of Venice. This schedule will enable me to complete the work program prior to the assigned due date. The schedule can only be altered with the permission of the Boys & Girls Clubs of Venice Volunteer Supervisor. Failure to comply with the schedule (i.e. being a no show, tardiness...) will result in termination of the assignment.
- If I do not complete my assignment or plan to get an extension, I will notify the supervisor.
- Should my services be unsatisfactory as assess by the Boys & Girls Clubs of Venice, the assignment will be terminated.
- I understand that should I experience any difficulties or problems in performing community service at the Boys & Girls Clubs of Venice, to resolve to the problem, I will contact _____.
- I have read, understand and agree to the provisions of the RELEASE, WAIVER OF LIABILITY AND INDEMNITY AGREEMENT as a condition of performing my court/school ordered community service work at the Boys & Girls Clubs of Venice. I further agree that the Boys & Girls Clubs of Venice, including officers, directors, employees, agents, attorneys and insurance carriers will not be held responsible for any injuries or damages suffered or caused by me during the performance of my community service.
- I agree to keep a time sheet record of the days and hours worked. I will return it to _____ for verification.
- Any request for reassignment, relocation or transfer will be directed to _____.

I have read, or have had read to me, the conditions listed on this document under which I will be assigned to the Boys & Girls Clubs of Venice and under which this assignment will continue. I fully understand my failure to comply with the above conditions will result in the termination of this assignment and the referral of this case back to the sentencing judge or teacher for appropriate disposition.

_____ Signature	_____ Date
_____ Boys & Girls Clubs of Venice Supervisor Signature	_____ Date

Intake Date: _____ Scheduled Start Date: _____

Actual Start Date: _____ Actual Completion Date: _____

Service Not Completed Reason: _____

Comments: _____

Employment/Volunteer Screen Notice and Consent Form

BOYS & GIRLS CLUB OF VENICE BACKGROUND INVESTIGATION CONSENT

I, _____, hereby authorize *Boys & Girls Club of Venice* and/or its agents to make an independent investigation of my background, references, character, past employment, education, credit history, criminal or police records, including those maintained by both public and private organizations and all public records for the purpose of confirming the information contained on my application and/or obtaining other information which may be material to my qualifications for employment or service with Boys & Girls Club of Venice.

I release *Boys & Girls Club of Venice* and/or its agents and any person or entity, which provides information pursuant to this authorization, from any and all liabilities, claims or law suits in regards to the information obtained from any and all of the above referenced sources used.

The following is my true and complete legal name and all information is true and correct to the best of my knowledge.

Full Name (Printed)

Maiden Name or Other Names Used

Present Address How Long?

City/State Zip

Former Address How Long?

City/State Zip

Driver's License Number: _____ State of License: _____ Exp. Date: _____

*Date of Birth: _____ **Social Security Number: _____

Signature

Date

**Note: The above information is required for identification purposes only, and is in no manner used as qualifications for employment or volunteering with the Boys & Girls Clubs of Venice. The Boys & Girls Club of Venice is an Equal Opportunity employer, and does not discriminate on the basis of sex, race, religion, age (40 and over), handicap or national origin.*

***Note: This information is absolutely necessary to run a background check. We cannot run the check without it, and therefore you cannot become a volunteer without providing your social security number.*

BOYS & GIRLS CLUB OF VENICE
DISCLAIMER, ASSUMPTION OF RISK, AND WAIVER

PLEASE READ THIS DOCUMENT CAREFULLY AS YOUR SIGNATURE INDICATES THAT YOU HAVE AGREED TO SIGN AWAY RIGHTS

_____ I have had an opportunity to inspect this Disclaimer, Assumption of Risk, and
(initial) Waiver(“Waiver”) before signing below, and I certify that I am 18 years of age or older.

In consideration of being permitted to use the facilities, services and programs of the Boys and Girls Clubs of Venice (the “Club”), I agree that participation in any program affiliated with the Club is an acknowledgement that I have inspected the premises, facilities, equipment and programs and that I find them to be safe for my observation, use, and participation. I make this acknowledgement for the following: myself, my personal representatives, heirs, assigns, and next of kin.

I understand that the phrases “participation in any program affiliated with the Club” and “participate in any program affiliated with the Club” as used in this Waiver include the following: entry onto Club premises for any purpose (whether or not for the purpose of participating in an event affiliated with the Club), observation of any event affiliated with the Club, participation in any activity affiliated with the Club whether at the Club or at another location, the use of any transportation provided by the Club, and the use of any Club facilities or equipment.

I understand that the Club often takes participants off-site and that this Waiver applies to all fieldtrips, excursions, and any and all other off-site activities, regardless of where the Club’s programs or activities take place, whether or not such activities are located upon the Club’s premises.

I acknowledge that the Club does not provide child care services and that its programs and activities should not be used for such purposes. I realize the Club has an open-door policy and children are free to come and go as they choose. Parents or legal guardians who wish for their children to remain at the Club must instruct their children to do so.

I acknowledge that from time to time photos, recordings, or videos may be taken of Club members engaged in Club-related activities and used in Club promotional materials (such as Club newsletters and Club web pages) and educational materials or submitted to local newspapers, publications, and TV stations to promote the Club, recognize member achievement, and raise money. By signing below, I consent to the use of images or recordings of myself to be used for public relations, news articles, telecasts, education, marketing, research, inclusion on the Club’s website, fund raising, or any other purpose by the Club. I release the Club, their officers, directors, and employees, and each and all persons involved, from any liability in connection with the taking, recording, or publication of photographs, slides, computer images, videotapes, or sound recordings of myself. Further, I waive all rights to any claims for payment or royalties in connection with any exhibition, televising, or other publication of these materials. I also waive any right to inspect or approve any photo, video, or film taken by the Club, or the person or entity designated by it. Note: If you wish to rescind or amend this consent at any time, please contact the Club.

IN FURTHER CONSIDERATION OF BEING PERMITTED TO ENTER THE CLUB FACILITIES FOR ANY PURPOSE OR PARTICIPATE IN ANY PROGRAM AFFILIATED WITH THE CLUB, WHETHER OR NOT LOCATED UPON CLUB PREMISES, I AGREE TO THE FOLLOWING:

_____ I FOREVER PROMISE NOT TO SUE THE CLUB AND I RELEASE THE CLUB,
(initial)
ITS BOARD OF GOVERNORS, OFFICIALS, AGENTS, VOLUNTEERS, EMPLOYEES, STAFF, MEMBERS, MANAGERS, OFFICERS, ASSOCIATE AGENTS, CONTRACTORS, SPONSORS,

VENDORS, EXHIBITORS, AND/OR ANY OTHER PERSON OR COMPANY IN ANY WAY ASSOCIATED WITH THE CLUB, to the maximum extent allowed by law, from any and all liability, claims, demands, costs, expenses, and compensation (“Damages”) arising out of or in any way related to any physical or other injury, death, property or other damage that may result while present at the Club or while participating in or present at any of the Club’s sponsored events on the Club premises or elsewhere, including foreseeable and unforeseeable physical or other injury, death, property or other damage, and including but not limited to Damages resulting from the Club’s negligent instruction, supervision, inspection, or maintenance.

_____ **I FOREVER AGREE TO INDEMNIFY AND REIMBURSE THE CLUB** for any (initial) Damages it may incur due to my presence or actions, or the presence or actions of members of my family or my household or individuals I invite or for whom I am responsible upon or about the Club’s premises or in any way observing or using any facilities or equipment of the Club or participating in any program affiliated with the Club, whether on the Club’s premises or elsewhere, including but not limited to Damages resulting from the negligence of the Club, to the maximum extent allowed by law.

_____ **I FOREVER ASSUME FULL RESPONSIBILITY FOR ANY AND ALL RISK, (initial) KNOWN AND UNKNOWN, OF BODILY INJURY, DEATH OR PROPERTY DAMAGE** to me due to the negligence of the Club or any other cause – foreseeable or unforeseeable – to the maximum extent allowed by law, while in, about or upon the premises of the Club or while using the premises or any Club facilities or Club equipment, or while participating in any program affiliated with the Club, whether or not the injury occurs on the Club’s premises. I understand the risks inherent in the activities that the Club sponsors and assume all such risks, as well as all non-inherent risks, for myself.

_____ **IF I SHOULD SUFFER INJURY OR ILLNESS, I GRANT PERMISSION FOR (initial) THE CLUB TO USE ITS DISCRETION TO HAVE ME TRANSPORTED TO A MEDICAL FACILITY FOR MEDICAL CARE AND TREATMENT, AND I TAKE FULL RESPONSIBILITY FOR THIS ACTION. FURTHER, I AGREE TO BE FULLY RESPONSIBLE FOR THE COST OF ANY SUCH MEDICAL TREATMENT.**

I intend that this Waiver be as broad and inclusive as permitted by law and that, if any portion of this Waiver should be deemed to be invalid, the remainder will continue in full legal force and effect.

I intend that this Waiver will remain in full legal force and effect forever, regardless of whether or not my membership has expired or whether or not I am a member of the Club.

I HAVE READ, UNDERSTAND, AND VOLUNTARILY SIGN THIS WAIVER and have initialed the paragraphs above to indicate my understanding and acceptance. I further agree that no oral representations, statements or inducements apart from the foregoing Waiver have been made.

NOTE: BY SIGNING BELOW, I HAVE AGREED TO ALL OF THE WAIVER’S TERMS, INCLUDING THOSE TERMS CALLING FOR A SEPARATE INITIAL, REGARDLESS OF WHETHER I HAVE INITIALED WHERE INDICATED ABOVE.

Date: _____

Printed Name

Signature